

January 7, 2019

Dear Local President or Teacher Center Director:

HOW CAN WE CONTINUE TO HELP YOU?

Throughout its history, the NYSUT Retirees of WNY have supported public education and our active teachers through political activity, educational opportunities and scholarship incentives achieved through fundraising and donations.

We are now offering Mini-Grants to help teachers develop projects that will benefit students in their classroom. In general, requests should be made for grants under \$500.

Therefore, we are asking you to do the following to support our undertaking:

- Have the editor of your local newsletter inform your teachers of the Mini-Grant Program in their January/February issue.
- Contact teachers in your district **NOW** who would be interested in obtaining a mini-grant to develop a project.
- NYSUT members teaching in school districts located in ED 1, ED2, ED3 and ED 44 are eligible.

Applications should be complete with all spaces filled in and postmarked by February 22, 2019.

Please feel free to copy the application enclosed. Additional applications will be available in Teachers' Centers as well.

Sincerely,

Paul Faber
President
NYSUT Retirees of Western New York

Enclosure

PF/jrd
CWA/1141-afl-cio

**Please see reverse side
for important information →**

MARK YOUR CALENDARS . . .

New mini grant process for the 2019 - 2020 school year

Due to our fiscal year, we have decided to change our application process.

You will receive the mini grant letter and application for the 2019 – 2020 school year the first week in September and applications will be due back to us in October. The applications will be reviewed by the scholarship committee and recipients will receive notification by mail if they have won the scholarship in November. The deadline for project receipts will be due back to us by June 30, 2020 – **or you will not be reimbursed. There will be no exceptions to this.**

We wanted everyone to be aware of these changes ahead of time, so please mark your calendars and look for our letter and application in September.

Application for Mini-Grant

INFORMATION

Name: _____

Phone Number: _____

School District, School or
Teacher Center: _____

Address: _____

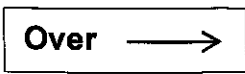
Grade level of instruction: _____

E-mail: _____

INSTRUCTIONS

1. Get a letter of approval from your administrator/director for the mini-grant project.
2. Attach the letter to this application for funds from NYSUT Retirees of Western New York.
3. If approved by the Scholarship Committee, **then** purchase the materials you need for the project. (Please include a list of the materials purchased for your project.)
4. Mini-grant must be completed by June 3, 2019 and **receipts submitted by June 28, 2019 at the latest.**
5. Upon completion, submit paperwork of payment for the materials and send to: NYSUT Retirees of WNY/ Attn: Scholarship Committee / 270 Essjay Road, Williamsville, NY 14221.
6. We will then reimburse you. Please specify who check should be made out to:

Still have questions? Please contact Kathy Fendya @716-597-6533
or via email: fendya49@yahoo.com



PROJECT INFORMATION

Project Idea: **(Please be very specific):** _____

(We will not fund technology unless it is accompanied by a plan.)

Amount requested (in general, requests should be made under \$500.00): _____

Expected timetable of project: _____

Description of project and how it will benefit students in the classroom:

Applications MUST be postmarked no later than February 22, 2018

LATE POST MARKS WILL ELIMINATE YOUR APPLICATION

RETURN APPLICATION AND LETTER OF APPROVAL TO:

**NYSUT Retirees of WNY
Attn: Scholarship Committee
270 Essjay Road, Williamsville, NY 14221**